

Board of Regents
Finance and Administration Committee Work Plan
2024/2025

September 19-20, 2024 - Pullman

Information Items

	Time	Cumulative
Internal Audit Update	15	15
FY25 Budget Document	15	30
FY25 Budget Execution - Financial Performance Update	15	45
Doctor of Nursing Practice (DNP) Tuition Rate Postponed to Fall 2025	5	50
Regent Budget Ad Hoc Committee	10	60
FY25 Finance & Administration Committee Work Plan	5	65
FY26 Budget Development Calendar	5	70
Cougar Athletics Budget Performance Update	10	80

Future Action Items

Academic Year 2025-2026 Tuition Rates	30	110
Amendments to the WSU Voluntary Investment Program (VIP) (Request move to Action)	10	120
Federal Surplus Property Program Participation (Request move to Action)	5	125
WSU Pullman Undergraduate Technology Fee Allocation - Amendment (Request move to Action)	5	130

Action Items

Knott Dairy Center Renovation - Project Budget Increase	5	135
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Written Reports

- Final Submission of State Operating Budget Request
- Final Submission of State Capital Budget Request
- Contracts Signed Under Delegated Authority
 - Cougar Athletics Aramark Contract Update
 - Proprietary Variety Management (PVM)
 - International New-Varieties Network (INN)
- Capital Projects List

Board Meeting Notes and Additional Activities

Students Book Corporation - In Full Board

- Confirmation of Directors
- B & N Contract Updates
- Annual Financial Report

Units in deficit discussion - one of the Regent meals

Strategic Planning and Operational Excellence

Chief Compliance and Risk Officer Update	20
Information Technology Update - Cybersecurity	15

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November 14-15, 2024 - Seattle

	Time	Cumulative
Information Items		
Internal Audit Update	10	10
FY26 Budget Development - Regent Budget Ad Hoc Committee	10	20
Ad Hoc Financial Advisory Committee for Elson S. Floyd College of Medicine	10	30
WSU System - Law Enforcement & Campus Safety Update	20	50
University Facilities Services Update	20	70
FY25 Budget Execution - Financial Performance Update	15	85
Cougar Athletics Budget Performance Update	15	100
Future Action Items		
Academic Year 2025-2026 Tuition & Fees - Professional Fees *Excluding ESFCOM	10	110
WSU Pullman, Office of Research, Dodgen Hot Cell Facility, Project Budget Approval	10	120
Action Items		
Academic Year 2025-2026 Tuition and Fees - Undergraduate & Graduate	15	135
Written Reports		
Emergency Operations Planning and Management Overview		
Contracts Signed Under Delegated Authority		
Amendment to WSU Tri-Cities and Vineyard Apartments LLC Agreement		
FY25 Finance and Administration Committee Work Plan - REVISED		
Capital Projects List		
Board Meeting Notes and Additional Activities		
TBD		
Strategic Planning and Operational Excellence		
No Report this month		

Board of Regents
Finance and Administration Committee Work Plan
2024/2025

January 23-24 , 2025 - Seattle

	Time	Cumulative
Information Items		
Internal Audit Update	10	10
FY24 Financial Statements & Financial Health Presentation, including Annual Debt Report	45	55
FY26 Budget Development - Regent Budget Ad Hoc Committee	10	65
Ad Hoc Financial Advisory Committee for Elson S. Floyd College of Medicine	5	70
Business & Financial Services Update	20	90
FY25 Budget Execution - Financial Performance Update	15	105
Cougar Athletics Budget Performance Update	10	115
Future Action Items		
Academic Year 2025-2026 Tuition & Fees - Professional Fees - ESFCOM Tuition Rates	10	125
Academic Year 2025-2026 Housing and Dining Rates	15	130
S & A Fees Increase for Academic Year 2025-2026	10	140
S & A Fees Committee Allocations for Summer 2025 and Academic Year 2025-2026	5	145
WSU Pullman, Student Technology Fee Committee Allocations	5	150
WSU Vancouver, Student Technology Fee Committee Allocations	5	155
Any Other Fee Rate Changes - Mandatory Fees (Chinook, SRC, CUB)	5	160
WSU Foundation - Endowment Distribution and Reinvestment	30	180
Action Items		
Academic Year 2025-2026 Tuition & Fees - Professional Fees *Excluding ESFCOM	10	190
WSU Pullman, Office of Research, Dodgen Hot Cell Facility, Project Budget Approval	10	200
Written Reports		
Capital Projects List		
Contracts Signed Under Delegated Authority		
Board Meeting Notes and Additional Activities		
TBD		
Strategic Planning and Operational Excellence		
Risk Management Update - Student Wellness	20	

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March 6-7, 2025 - Tri-Cities

	Time	Cumulative
Information Items		
Internal Audit Update	10	10
FY26 Budget Development - Regent Budget Ad Hoc Committee	10	20
FY26 Budget Development - Update re: State Budget	5	25
Ad Hoc Financial Advisory Committee for Elson S. Floyd College of Medicine	5	30
Human Resources Update	20	50
FY25 Budget Execution - Financial Performance Update	15	65
Unit Carryforward Discussion	15	80
Cougar Athletics Budget Performance Update	10	90
Future Action Items		
Capital Projects - FY25-27 Biennium	20	110
State Supplemental Operating Budget Request	10	120
State Supplemental Capital Budget Request	10	130
Action Items		
Academic Year 2025-2026 Tuition & Fees - Professional Fees - ESFCOM Tuition Rates	10	140
Academic Year 2025-2026 Housing and Dining Rates	15	155
S & A Fees Increase for Academic Year 2025-2026	5	160
S & A Fees Committee Allocations for Summer 2025 and Academic Year 2025-2026	5	165
WSU Pullman, Student Technology Fee Committee Allocations	5	170
WSU Vancouver, Student Technology Fee Committee Allocations	5	175
Any Other Fee Rate Changes - Mandatory Fees (Chinook, SRC, CUB)	5	180
WAC 504-35 - Facility Use Proposed Revision	5	185
WAC 504-31 - Conduct on Campus Code Proposed Revision	5	190
WSU Foundation - Endowment Distribution and Reinvestment	5	195
Written Reports		
Capital Projects List		
Contracts Signed Under Delegated Authority		
Board Meeting Notes and Additional Activities		
TBD		
Strategic Planning and Operational Excellence		
Risk Management Update - Risk Topic TBD		
Housing and Dining Financial Update (or at Academic and Student Affairs Committee- Deferred to April?)	20	

Board of Regents
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April 17-18, 2025 - Spokane

	Time	Cumulative
Information Items		
Internal Audit Update	15	15
FY26 Budget Development - Regent Budget Ad Hoc Committee	10	25
FY26 Budget Development - Update re: State Budget	5	30
Ad Hoc Financial Advisory Committee for Elson S. Floyd College of Medicine	20	50
Information Technology Update	20	70
University Insurance Coverage	15	85
FY25 Budget Execution - Financial Performance Update	15	100
Cougar Athletics Budget Performance Update	10	110
Future Action Items		
FY26 University Budget Development Update and Approval	20	130
FY26 Cougar Athletics Budget Approval	15	145
Note: Will need a May meeting to approve the University Budget		
Action Items		
Capital Projects - FY25-27 Biennium	15	160
State Supplemental Operating Budget Request	10	170
State Supplemental Capital Budget Request	10	180
Written Reports		
Capital Projects List		
Contracts Signed Under Delegated Authority		
Board Meeting Notes and Additional Activities		
Students Book Corporation - In Full Board		
Confirmation of Directors		
Bylaw Updates		
Annual Financial Report		
Strategic Planning and Operational Excellence		
Chief Compliance and Risk Officer Update	20	

Board of Regents
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May TBD - Virtual
FY26 Budget Approval

	<u>Time</u>	<u>Cumulative</u>
Information Items		
None		
Future Action Items		
None		
Action Items		
FY26 University Budget Development Update and Approval	60	60
FY26 Cougar Athletics Budget Approval	20	80
FY25 Cougar Athletics Transfers	10	90
Written Reports		
FY25 Budget Execution - Variance Analysis to Date		

Board of Regents
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June 5-6, 2025 - Everett

Information Items

TBD

Future Action Items

TBD

Action Items

TBD

Written Reports

TBD